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*Adm - 12.7*


MEMORANDUM FOR: Deputy Director for Plans  
Deputy Director for Intelligence  
Deputy Director for Science & Technology  
Deputy Director for Support

SUBJECT: Whereabouts of the DDCI

1. The purpose of this is to remind you, as well as your people who may be concerned, that my whereabouts outside regular office hours and the means of communicating with me are always known to the CIA Operations Center.

2. Just this past weekend I called the CIA Watch Desk and conferred with the officer-in-charge of the Operations Center at about 9:30 on Saturday morning to determine whether there were any items of business that needed my attention and to let the Watch know my whereabouts. Notwithstanding this, an item of business which did require my attention was handled without any notification to me whatsoever. In fact, as best I can determine, the Watch Desk was never asked about my whereabouts. While nothing untoward occurred as a result, the incident itself impels me to remind all concerned that you should check with the Senior Duty Officer if I can't be found in my office. In addition, besides my regular telephone, I have an Agency telephone in my house, extension 6260, which I answer personally at any hour of the day or night and on which I prefer to be called on matters of Agency business.

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Rufus L. Taylor  
Vice Admiral, U.S. Navy  
Deputy Director

cc: The Director  
Chairman, BNE

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